CIE AUSTRALIA AGM 2024 – Minutes of meeting

<u>Summary action items arising from this meeting:</u>

- *AB to assist to transfer of domain – to confer with AC (ongoing)*
- *AC can proceed with new website creation (ongoing)*
- CIE 100 years of V(λ), T-shirt design competition – (for CIE AU fundraising) – AB to check with CIE Central re: any potential copyright/IP issue. GI to organise competition.
- SC to investigate interest in a committee to explore and implement CIE AU fundraising options

1. Welcome:

Meeting begins at 11am AEDST, Monday 29 January 2024, in person at Melbourne Eyecare Clinic, University of Melbourne – Room 126, Building 260, 200 Berkeley Street, Carlton Vic 3053.

In attendance: in person, Anthony Bergen (AB), Steve Coyne (SC), Gillian Isoardi (GI), Graeme Palmer (GP) Urbain du Plessis (UdP) & online, Eric Southgate (ES), Jim Gardner (JG), Wenye Hu (WH), Warren Julian (WJ).

2. Code of Ethics:

AB directed the group to the adopted CIE (Central) code of ethics.

3. Apologies: Steve Jenkins (SJ), Joelene Elliott (JE), Jennifer Long (JL)

4. Commemoration of colleagues:

GP notes that Max Wilson passed recently, he was a noted member of the lighting community in Brisbane, working at Rexel and instrumental in development of Perfectlite.

5. Minutes of previous meeting:

* Reviewed previous minutes, AB moved to <u>accept minutes</u>, UdP seconded, *all votes in favour - <u>carried</u>*

6. Business arising from the previous minutes:

- Exec to follow up how further to support student members as a follow-up to the research students' workshop which will be held in the afternoon after the AGM → 2nd workshop held in 2023 and another today (after AGM). Will continue with ongoing interest.
- AB will transfer existing website and content to an archive version (to link to the new site) → action completed by AB.

- AB to add IT officer to office bearer listing on the CIE AU website. → action completed
- Regarding how to mark/celebrate CIE Australia's 75th anniversary – the executive will discuss possible activity (in person or otherwise) at their next meeting. → action completed, dinner held in August 2023

7. Report from CIE 2023 Quadrennial Session: Report by Wenkai Bian (USyd) posted on CIE Australia website, and distributed earlier to members by email.

Dues formula proposal for CIE National Committees was updated as per agenda, and indexed.

Next Quadrennial will be held in Nanjing, China (July 2027)

8. President's report: See attached President's report.

* GI moves to <u>formally recognise AB's contribution to CIE Australia</u>, and how he has been instrumental in it's growth and ongoing success. JG seconds the motion enthusiastically – AB joined as a Division 2 rep, grew CIE's finances and thoroughly deserves the role of VP technical. WJ (seconds) and agrees that AB has been exceptional and without his efforts, CIE AU would not exist. *all votes in favour - **carried***

9. Treasurer's report: See attached Treasurer's report.

* ES moves, GI seconds, <u>permission to authorise CIE dues to be actioned when required</u> – *no abstentions, all votes in favour – **carried***

* GI moved to <u>accept the Treasurer's report</u> as a true and accurate record, SC seconded, *no abstentions, all votes in favour - **carried***

SC (and all attending) thank ES and Kaye (accounts) for their ongoing work on treasurer's matters.

10. IT Officer's report: report to be submitted

11. Division reports

- Division 1: report to be submitted
- Division 2: see attached report from AB
- Division 3: report to be submitted
- Division 4: report to be submitted
- Division 6: see attached report from UdP
- Division 8: no reporter for Division 8

SC notes that he is intending to apply to join some TCs this year. GI is also planning to apply.

AB notes that we should remind members how to apply to join TCs, to which they want to contribute.

12. Election of Officers

AB has previously notified the members that he is stepping down as President of CIE AU and called for nominations prior to this AGM. Following this call for nominations the following positions require attention:

President: 1 nomination received by email – **Steve Coyne** – no vote required *(declared elected)*

SC thanks AB as outgoing president, and notes the significance and positive impact of his recent 2 terms on CIE AU.

Immediate Past President: **Anthony Bergen** becomes immediate past president following this change.

Vice President: position now vacant (previously SC), call for nominations from the floor, AB moves for GI to be nominated, UdP seconds – **Gillian Isoardi** – no vote required *(declared elected)*

Secretary: position now vacant (previously GI), call for nominations from the floor, GI moves for WH to be nominated, WJ seconds – **Wenye Hu** – no vote required *(declared elected)*

13. Appointment of new Division representatives

* AB moves to nominate **Maitreyee Roy** as Division 8 representative, WH seconds, and JG endorses MR. *all votes in favour - **carried***

14. Future events

- 2023 CIE Australia Research Students' Workshop – following the AGM
- 2023 CIE Australia Lighting Research Conference – day after the AGM

15. Any other business:

ES suggests building an investment fund to create a sustainable financial position for CIE AU.

How could CIE AU raise money for this purpose? Suggestions include:

- Increase fees by 5% every 2 years
- An online store – selling merchandise and as a facility for members to sell surplus equipment (for a fee) – possibly this idea could extend to non-lighting equipment
- AB suggests holding a competition to make a CIE AU T-shirt
  - → AB to check with CIE Central re: any potential copyright/IP issue
  - → GI to organise competition
- Approaching companies to add donation to purchase
- GP offers to auction (some number of) Perfectlite licences
- Fundraising dinners – with guest speakers
- Paid webinars (although this could just be part of CIE activities, not necessarily additional fundraising)

UdP notes that all these efforts should include an explanation of why the fundraising is happening.

→ SC to investigate interest in a committee to explore and implement CIE AU fundraising options